

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 February 24, 2026 | 9:30 a.m.

COOD CLERK OF THE BOARD
 2026 MAR 19 AM 9:18

Virtual Participation
 Call in: 1 (619) 343-2539
 Meeting ID: 248 050 530 608
 Passcode: ZL6HF7T3
 Click to [Join Teams Meeting](#)

MINUTES – DRAFT

| Members | | Absent Members | Guests |
|--|--|----------------|--------|
| Attendance | Stephen Huber Elaine Lewis (joined @ 9:42 a.m.) Susan Mallett Jacqueline Simon (joined @ 9:38 a.m.) Wanda Smith | | |
| Staff | | | |
| | Jana Jordan Samantha Hasler | | |
| Item | Outcome | | |
| 1. Call to Order & Attendance | Susan Mallett, Chair, called the meeting to order at 9:37 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 3 members present at this time. | | |
| 2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable. | None. | | |
| 3. Standard Business | a. Public Comments/Announcements b. Approval of January 28, 2026, Meeting Minutes: [M/S – E. Lewis / J. Simon: Unanimous] | | |
| 4. Membership Business | a. Current Status – 5 vacancies. The committee discussed vacancies, recruitment, and seat terms. b. Resignations – N/A c. Applicants i. Application Log* – The subcommittee reviewed this log. ii. Application Review* – The subcommittee reviewed and discussed applications. iii. Interviews d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log* • Supervisor-Appointed Seat Vacancies: 4 • Council-Appointed Seat Vacancies: 1 g. Actions i. Recommendations to seat applicant(s): N/A ii. Actions regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A h. Membership i. Attendance: Monitor/Review Attendance Log* ii. Ethics Training: 6 upcoming; 1 overdue; 1 new member pending | | |
| 5. Executive Business | a. Monthly Presentations [see Annual Calendar]* (Possible Action) b. Standing Subcommittee Status and Appointments (Possible Action) c. Ancillary Subcommittee Status and Appointments (Possible Action) d. Auxiliary Subcommittee Status and Appointments (Possible Action) - Waive Declaration of Vacancy Requirement – Cristin Whittaker (Action) [M/S – S. Huber / J. Simon: Unanimous] | | |

e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

| | |
|---|---|
| 6. Build March 9 th Council Meeting Agenda | The March 9 th agenda was prepared: [M/S – J. Simon / E. Lewis: Unanimous] |
| 7. Next Meeting | The next meeting will be on March 24, 2026, at 9:30 a.m. |
| 8. Adjournment | Meeting adjourned at 10:51 a.m. |

Advisory Council

ON LOG

126

| Name | Dates | | | | Comments | Endorsed by Subcommittee | Subcommittee Involvement | Age > 60 | (To Be Seated) |
|------|---------------|-----------------|------------------|------------------|----------|--------------------------|--------------------------|----------|----------------|
| | App. Received | Region/District | Meeting Attended | Meeting Attended | | | | | |
| De | 3/19/25 | North / 5 | 6/9/25 | 11/10/25 | 10/20/25 | | | | 11/10/25 |
| De | 10/29/25 | North / 2 | | | | | | | |
| De | 9/2/25 | East / 4 | 9/8/25 | 10/13/25 | 12/2/25 | | | | 11/2/25 |
| De | 8/26/25 | North / 3 | | | | | | Yes | |
| De | 9/1/25 | East / 4 | | | | | | Yes | |
| De | 9/26/25 | North / 5 | 10/13/25 | 11/10/25 | | | | | |
| De | 6/9/25 | East / 4 | 5/12/25 | 6/9/25 | 9/30/25 | | | Yes | |
| De | 9/15/25 | North / 3 | 10/13/25 | 11/10/25 | | | | | 3/24/26 |
| De | 6/9/25 | Central / 4 | 2/9/26 | 3/9/26 | | | | | |
| De | 10/14/25 | Central / 4 | 11/10/25 | 1/12/26 | | | | | |
| De | 1/5/26 | North / 5 | 1/12/26 | 2/9/26 | | | | | |
| De | 9/6/25 | North / 2 | 9/8/25 | 10/13/25 | 12/2/25 | | | Yes | |
| De | 5/9/25 | East / 4 | 5/12/15 | 6/9/25 | 9/30/25 | | | Yes | |



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be active for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

| | |
|---|---|
| Slaten | Shantella |
| <i>Last Name</i> | <i>First Name</i> |
| Aging & Independence Services, Advisory Council | District 3 |
| <i>Name of Board, Committee, or Commission to Which You are Applying for Membership</i> | <i>Supervisory District You Live In</i> |

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? Yes No

None

Please list any time restrictions

What are your principal areas of interest in County Government?

My principal areas of interest in County Government include housing and community development, small business and economic empowerment, social equity, and public health services. I am particularly passionate about advancing policies that promote affordable housing, equitable access to County contracting opportunities, and effective oversight of programs serving vulnerable populations, including seniors, veterans, and displaced families. Having served in both federal and state public service roles, I value the County's mission to strengthen communities through transparent governance, responsible fiscal management, and citizen engagement. I want to contribute my background in procurement, legal compliance, and program management to help improve efficiency, accountability, and outcomes across County initiatives.

List all County Boards, Commissions or Committees of which you are a current member.

Not a current member

| <i>Committee Name</i> | <i>Date Appointed</i> |
|-----------------------|-----------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

List past County appointments with dates served, and other past or present community or public service appointments.

Not a current member

Committee/Organization Name

Dates Served

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

STATEMENT OF OCCUPATIONAL EXPERIENCE

Federal Government - RIFed

Current Employer

Job Title

Length of Employment

| Previous Employers | Position Title | Length of Employment |
|------------------------------------|-----------------------------|----------------------|
| U.S. Small business Administration | Senior Paralegal Specialist | 5 years |
| U.S. Department of Defense | Senior Trusted Agent | 10 years |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

What experience or special knowledge can you bring to your area(s) of interest?

I bring over 15 years of combined experience in federal and state program management, procurement, and legal compliance, with a strong record of public service through agencies such as the U.S. Small Business Administration (SBA) and the Department of Defense (DCMA). My work has centered on supporting small businesses, ensuring equitable contracting opportunities, and strengthening oversight of public funds and community programs. I have led teams responsible for interpreting and applying complex federal and state regulations, managing multimillion-dollar portfolios, and ensuring program integrity through training, policy development, and stakeholder engagement. Additionally, I have experience collaborating with diverse community organizations to address housing instability, disaster recovery, and small business resilience key priorities at the County level. My professional background is complemented by a deep commitment to equity, transparency, and effective governance, which I believe are vital to advancing the County's mission and fostering community trust.

Please list community organizations to which you belong:

U.S. Small Business Administration (SBA) Disaster Assistance Program: Supporting small businesses and homeowners during recovery operations nationwide. Association of Government Accountants (AGA): Member and participant in professional development programs promoting transparency and accountability in public finance. California Association of Public Procurement Officials (CAPPO): Member, focusing on ethical contracting practices and local economic participation. National Grants Management Association (NGMA): Engaged in continuing education related to grant oversight and compliance. Volunteer Service with Local

Faith-Based and Senior Care Programs: Assisted with outreach efforts supporting elderly residents and displaced families in San Diego County.

Please describe your ethnic origin:

AMERICAN INDIAN/ALASKA NATIVE: All persons having origins in any of the original peoples of North and South America (including Central America), and who maintain cultural affiliation or community recognition.

Select the gender you identify as:

Female

What is your age?

55-64 years old

What is your total income?

Decline to state

NOTE: Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement

Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Shantella Slaten

10/14/2025

Applicant's Signature

Date



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be active for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

Form with fields for Subra (Last Name), Reva (First Name), Name of Board, Commission, or Committee, and District 5 (Supervisorial District You Live In).

Form asking if the applicant can schedule their time accordingly, with Yes/No options and a field for time restrictions.

Form asking for principal areas of interest in County Government, with a handwritten response: Aging and Independence, Caregivers support, Disability Education.

Form asking for current County Boards, Commissions or Committees, with a handwritten entry: State Council for Developmental Disabilities, June 2023, CA, June.

Form asking for past County appointments with dates served, with a table structure for Committee/Organization Name and Dates Served.

STATEMENT OF OCCUPATIONAL EXPERIENCE

| | |
|-------------------------|-----------------------------|
| Serene Solutions | |
| <hr/> | |
| <i>Current Employer</i> | |
| Director | 4 months |
| <i>Job Title</i> | <i>Length of Employment</i> |

| Previous Employers | Position Title | Length of Employment |
|--------------------|----------------|----------------------|
| Mission2Help | CO founder | 7years |
| <hr/> | <hr/> | <hr/> |
| <hr/> | <hr/> | <hr/> |
| <hr/> | <hr/> | <hr/> |

What experience or special knowledge can you bring to your area(s) of interest?
Professional certied transitional coach, Special needs educator

Please list community organizations to which you belong:
Asian Indian community, TIE san diego community,

Please describe your ethnic origin:
ASIAN: All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Select the gender you identify as:
Female

What is your age?
55-64 years old

What is your total income?
Decline to state

NOTE: Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible

Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Reva Subra

1/3/2026

Applicant's Signature

Date

Vacancy Log ⁺

March 24, 2026

- ❖ **Current Vacancies: 5**
- ❖ **Vacancies: Board of Supervisors-appointed Seats: 4**
May be filled 14 days after posting if vacant prior to end of Supervisor's term.
 - 1) Seat #2 (1/8/29)
 - 2) Seat #7 (1/4/27)
 - 3) Seat #9 (1/4/27)
 - 4) Seat #10 (1/4/27)
- ❖ **Vacancies: Council-appointed Seats: 1**
May be filled 14 days after posting if vacant prior to terming out.
 - 1) Seat #21 (1/4/27)
- ❖ **Pending Term Expiration:**
 - 1) Seat #24 (5/14/26)
- ❖ **Pending Council Action: None**
- ❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2025-26

| Name | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Alioto, Antoinette | | | | | ✓ | ✓ | ✓ | ✓ | | | | |
| Bergmann, Brett | | | | | | ✓ | ✓ | ✓ | | | | |
| Colburn-Hargis, Paige* | ✓ | ✓ | A | | ✓ | ✓ | ✓ | ✓ | | | | |
| Coulbourn, Sheila | V | ✓ | ✓ | | ✓ | ✓ | V | ✓ | | | | |
| Detsky-Weil, Faye | ✓ | ✓ | A | | ✓ | ✓ | A | ✓ | | | | |
| Huber, Stephen | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Rhys Jones | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Kagan, Ted | ✓ | ✓ | ✓ | | ✓ | ✓ | A | ✓ | | | | |
| Kerr, Mina | ✓ | ✓ | ✓ | | A | ✓ | ✓ | ✓ | | | | |
| King, Shirley* | A | ✓ | ✓ | | ✓ | ✓ | A | ✓ | | | | |
| Leggett, Dennis | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Lewis, Elaine | ✓ | ✓ | A | | ✓ | ✓ | ✓ | ✓ | | | | |
| Lochner, Mikie | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Mallett, Susan | ✓ | ✓ | A | | ✓ | ✓ | ✓ | ✓ | | | | |
| Martinez, Silvia | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| McNamara, Dan | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Milroy, David* | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Mulvey, Bradlyn | ✓ | ✓ | ✓ | | ✓ | V | ✓ | ✓ | | | | |
| Nocon, Molly* | ✓ | ✓ | ✓ | | ✓ | ✓ | A | ✓ | | | | |
| Patterson, Taryn | A | ✓ | A | | ✓ | ✓ | A | ✓ | | | | |
| Phillips, Maureen* | A | ✓ | A | | ✓ | ✓ | ✓ | ✓ | | | | |
| Simon, Jacqueline | ✓ | V | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Smith, Wanda | A | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | | | | |
| Whittaker, Cristin | A | ✓ | A | | ✓ | W | ✓ | ✓ | | | | |

* Supervisor Appointee Present for Advisory Council Meeting

A Absent

V Virtual Participation (AB 2449)

W Waive

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2025-26

| MONTH | GUESTS/ACTIVITIES | AIS TOPICS | COUNCIL BUSINESS | |
|---|---|--|---|--|
| | | | Date Sensitive | Authority* |
| SEPTEMBER (9/8/25) Fall Prevention World Alzheimer's ANNUAL MEETING BL 6(E)(4) | HOUSING AND COMMUNITY DEVELOPMENT SERVICES | | ❖ SWEAR-IN OFFICERS | IIIa 82.5(b) BL 4(A)(3) |
| | | | => ADOPT ANNUAL CALENDAR | BL 5(C)(1)(a)(v) |
| | | | => ADOPT ANNUAL REPORT | IIIa 82.16 |
| | | | => ADOPT ANNUAL SUBCOMMITTEES | BL 5(C)(2)(a) |
| | | | => COUNCIL GOALS: REVIEW DRAFT | A-74(E)(4) |
| | | | => SUBCOMMITTEE CHAIR ANNUAL TRAINING | BL 5(C)(2)(a) |
| OCTOBER (10/13/25) | SAN DIEGO OASIS | AGING ROADMAP ANNUAL REPORT | => ADOPT COUNCIL GOALS | A-74(E)(4) |
| NOVEMBER (11/10/25) National Family Caregiver | ELDER LAW & ADVOCACY | OMBUDSMAN ANNUAL REPORT | • CSL CAUCUS REPORT: SACRAMENTO | WIC 9302 CDA PM 13-04, III (C) |
| DECEMBER (no mtg.) | | | | |
| JANUARY (1/12/26) | SCRIPPS HEALTH – IMPACT OF POLYPHARMACY IN OLDER ADULTS | PUBLIC HEALTH NURSE TEAM | | |
| FEBRUARY (2/9/26) | | IN-HOME SUPPORTIVE SERVICES | ➤ APPOINT AREA PLAN SUCOMM. | BL 5(C)(3) |
| MARCH (3/9/26) | | PUBLIC ADMINISTRATOR/ PUBLIC GUARDIAN | | |
| APRIL (4/13/26) | | HEALTH PROMOTION PROGRAMS | APPOINT BUDGET SUBCOMM. ➤ AREA PLAN PUBLIC HEARING (26-27 Annual Update) | IIIa 82.1(a) A-74(C)(8) BL 5(C)(3) |
| MAY (5/11/26) Older Americans | HHSa BUDGET PRESENTATION per A-74(c)(8) | MULTIPURPOSE SENIOR SERVICES PROGRAM | ⊕ APPOINT LEGISLATIVE SUBCOMM. APPOINT NOMINATING SUBCOMM. | A-74(C)(12) BL 5(C)(3) |
| | | | • CSL VACANCY ELECTION <i>CSL Full Term Election</i> | WIC 9302 |
| JUNE (6/8/26) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30 - County FY ends | | ADVISORY COUNCIL STRATEGIC PLANNING | ❖ DECLARE OFFICER NOMINATIONS | BL 4(A)(2)(b) |
| | | | => COUNCIL GOALS: REPORT STATUS | A-74(E)(4) |
| | | | => COUNCIL STRATEGIC PLANNING | N/A |
| | | | => SUBCOMMITTEE GOALS 26-27 Discuss/develop in subcommittee mtgs | |
| JULY (7/13/26) July 1 - County FY begins | | ADULT PROTECTIVE SERVICES TEAM | ⊕ COUNCIL: Leg. Policy Guidelines-- conclude review, forward proposals | BL 5(C)(3) |
| | | | ❖ ELECT OFFICERS | IIIa 82.5(a) BL 4(A)(3) |
| | | | => EXEC/MEMBERSHIP SUBCOMM. | BL 5(C)(1)(a) |
| | | | Officer Transition & Brown Act | N/A |
| | | | Draft Annual Calendar | BL 5(C)(1)(a)(v) |
| | | | Draft Annual Report | IIIa 82.16 BL 1(B)(6) |
| | | | Draft Annual Goals | A-74(E)(4) |
| | | | Propose Subcommittees | BL 5(C)(2)(a) |
| AUGUST (no mtg.) | | | | |



1600 Pacific Highway, Room 352
 San Diego, CA 92101-2942

www.sdstatusofwomenandgirls.org
CSWG@sdcountry.ca.gov

Chairwoman: Kristine Custodio Suero

| | | | |
|--|---|---|--|
| <p><u>Vice Chair</u> Kelly Jenkins-Pultz Rohida Khan Idara Ogunsaju</p> <p><u>District 4, Montgomery Steppe</u> Idara Ogunsaju Vacant</p> | <p><u>District 1, Vacant</u> Vacant Monica Martinez</p> <p><u>District 5, Desmond</u> Rohida Khan Amy Nantkes</p> | <p><u>District 2, Anderson</u> Mary Davis Vacant</p> <p><u>Members At Large</u> Kelly Jenkins-Pultz Vernita Gutierrez Amelia Tsering</p> | <p><u>District 3, Lawson-Remer</u> Kimberly Keen Kristine Custodio Suero</p> <p><u>Staff Assistant</u> Chiara Leroy</p> <p><u>Senior Deputy County Counsel</u> Heather Murray</p> |
|--|---|---|--|

MINUTES
 March 6, 2026
Regular Meeting
12:00 PM – 1:00 PM

Chair Custodio Suero Meeting was called to order at 12:06 PM.

Agenda item #1 – Commissioner Roll Call:

Members Present:

| | |
|-------------------|-------------------------|
| Monica Martinez | Mary Davis |
| Kimberly Keen | Kristine Custodio Suero |
| Idara Ogunsaju | Rohida Khan |
| Amy Nantkes | Kelly Jenkins-Pultz |
| Vernita Gutierrez | |

Chair Custodio Suero welcomes new commissioner Amelia Tsering. Commissioner Tsering thanked the board and introduced herself.

Agenda item #2 – Approval of Minutes: February 6, 2026

Motion by Vice Chair (VC) Jenkins-Pultz, seconded by VC Khan. Commissioner Nantkes abstains.
 Motion passes.

Agenda item #3 – Public Comments:

None

Agenda item #4 – Guest Speaker: Melissa Jones, Women’s Museum of California

Ms. Jones presented to the commission – Attachment 1. Chair Custodio Suero encourages Ms. Jones to work with VC Jenkins-Pultz, and the Civic Engagement committee on future projects.

Agenda item #5 – Committee Reports:

- a. Civic Engagement: VC Jenkins-Pultz – Provided an update. FYI - April is Sexual Assault Awareness Month.
- b. Governance: VC Khan – Provided an update.
- c. Policy: VC Ogunsaju – Provided an update.
- d. Executive: Chair Custodio Suero – Provided an update.

Agenda item #6 – OERJ Presentation & Updates

Director, Taryell Simmons, thanked Chair Custodio Suero for joining OERJ at the USD Career Mixer, noted that their table was the most popular with a lot of interest from students/graduates.

Informed the commission that OERJ is actively working with County Counsel to support the commission in advancing the Bylaws revisions; after the commission passes the changes, OERJ will submit to the Board of Supervisors (BOS) review at the March 24th meeting.

Old Business:

Agenda item #7 – Vacancies & Appointments

- a. **Vacancies - Districts 2 (Anderson) & 4 (Montgomery Steppe)**
- b. **Appointments – Member At Large: Amelia Tsering & District 1 (Aguirre) Daniela Perez**

Chair Custodio Suero hopes D1, Daniela Perez, will begin at the April meeting.

Agenda item #8 – Update on the status of County staff’s drafting of the board letter requesting approval of CSWG Bylaws revisions.

Chair Custodio Suero referred to Agenda #6, OERJ’s update.

Agenda item # 9 – Further Debrief and updates on Status regarding CEDAW baseline analysis report
Pending OERJ updates.

Agenda item # 10 – 2026 U.N. Conference on the Commission on the Status of Women

Commissioner Nantkes will be attending with two of her students. They have been asked to attend several events at the conference and will present back to the commission at next meeting.

Agenda item #11 - Initiative Updates and Liaison Reports

- a. **CEDAW Advisor: Chair Emeritus, Parisa Ijadi-Maghsoodi**
No updates provided.
- b. **National Association of Commissions for Women (NACW): VC Kelly Jenkins-Pultz**
No updates provided.
- c. **Women’s Hall of Fame: VC Kelly Jenkins-Pultz**
No updates provided.

Agenda item #12 – Debrief Strategic Planning Session

None.

New Business

Agenda item #12 – Annual Report for Board of Supervisors regarding Status Updates, Discussion and Submission

VC Kelly Jenkins-Pultz reviewed minutes and created a draft report for BOS submission, minor edits from County Counsel. Moves to vote. Commissioner Martinez seconded. Prior to voting, Commissioner Guterrez would like typos corrected and to acknowledge working in collaboration with OERJ and their continuous support. All in favor, motion passes unanimously.

Agenda item #13 - CSWG Bylaw Revisions

Commissioner moves to approve the Bylaws revisions, seconded by VC Ogunsaju. All in favor, motion passes unanimously.

Agenda item #14 - Triton Consulting Group – Interest in Paid Family Leave Research Project

Cannot enter into agreements on behalf of the County. Triton can move forward without a Statement of Work being signed. VC Ogunsaju motions to move forward with consulting group. Seconded by VC Khan. All in favor, motion passes unanimously.

Agenda item #15 - Standard Operating Procedures (SOPs) Updates –

None provided.

Agenda item #16 – Collaborators/Partners of the Commission – Selection Process & Information Gathering for Upcoming Events/Projects

- a. Board of Supervisors - 2026 Board of Supervisors Meeting Calendar – Interest & Availability for Attendance by Commissioners in Q1 & Q2 2026 & Recognition of Commission during Women’s History Month (March)
 - 3/24/2026 – General Legislative Session (9 am)
 - 4/21/2026 – Annual County Volunteer Recognition Event (9 am) & General Legislative Session (10 am)
 - 5/5/2026 – General Legislative Session (9 am)
 - 5/19/2026 – General Legislative Session (9 am)
 - 6/1/2026 – Budget Hearing: Recommended Budget Presentation & Community Feedback (12 pm)
 - 6/9/2026 – General Legislative Session (9 am)
 - 6/23/2026 – General Legislative Session/Budget Deliberations & Adoption (9 am)

Due to Women’s History Month, a number of events are occurring and the commissioners discussed what events they will be attending - to avoid meeting quorum.

Agenda item #17 – Chair/Commissioner Announcements

See Agenda #16

Agenda item #18 – ADJOURNED: This meeting is closed at 1:00 PM.

NOTE: The Commission on the Status of Women and Girls jurisdiction is established by action of the Board of Supervisors as follows: The Board of Supervisors of the County of San Diego declares that it is the policy of the County to take action to identify needs and problems of women in the County that are affected by public policy decisions; and furthermore, to eliminate the practice of discrimination and prejudice on the basis of sex within the County. In order to promote this policy and to provide an open forum for discussion and action, there is hereby established a San Diego County Commission on the Status of Women in the Chief Administrative Office. County Code of Administrative Ordinances, Section 85.



SAN DIEGO HISTORY CENTER

Center for Women's History



women's
museum
OF CALIFORNIA

Why Women's History

Matters



- Only 15% of named historical figures in textbooks are women
- Fewer than 1 in 4 Americans feel knowledgeable about women's history
- Inclusive history increases:
 - Student engagement
 - Civic participation

Evolution of Center for Women's History



The Museum's First Home
1436 31st Street – Golden Hill



**San Diego Women's History
Museum & Education Center**



**Women's Museum of
California**

Center for Women's History

The San Diego History Center's Center for Women's History in Balboa Park is dedicated to preserving, researching, and sharing the stories of women who have shaped San Diego. It uses exhibitions, educational programs, and archives to ensure women's voices remain visible in history.

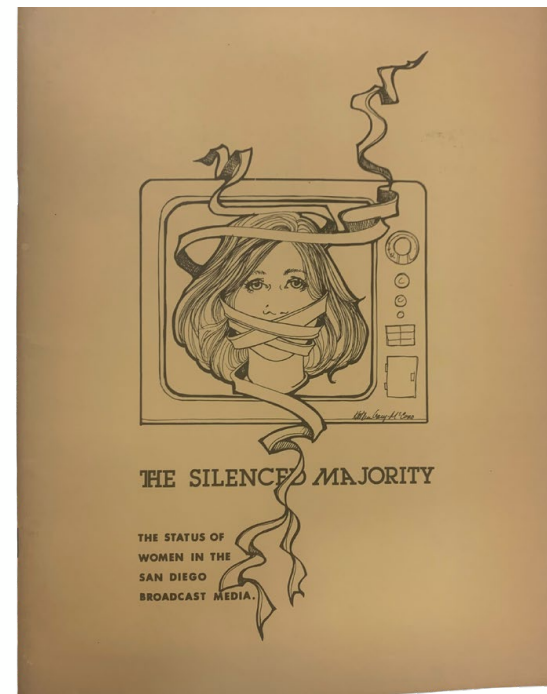
The Center for Women's History is the future of more than 40 years of preservation that began as the Women's History Reclamation Project and the Women's Museum of California. Today the Center for Women's History is the home for connecting the role of women past, present and future.



Collection

Highlights

- California suffrage artifacts
- Oral History Collection
- Historic Clothing Collection
- Second Wave Feminist Magazines
- Archives from NOW, League of Women Voters, Planned Parenthood, SDSU Women's Studies, and more



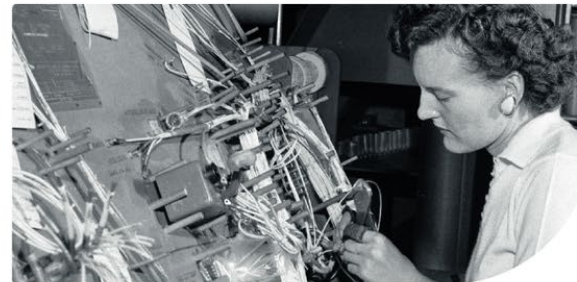


San Diego STEM Women: Creativity and Curiosity

San Diego STEM Women Creativity and Curiosity

Now Open

SAN DIEGO HISTORY CENTER
Center for Women's History



From groundbreaking discoveries to visionary leadership, women have been at the forefront of making the San Diego region a vibrant hub for science and innovation for over a century.

This exhibit celebrates the bold thinkers and barrier breakers who have redefined what's possible, from early pioneers like Dr. Charlotte Baker, San Diego's first female physician, and horticulturist Kate Sessions, to trailblazers like Girl Tech founder Janese Swanson and astronaut Sally Ride, the first American woman in space.

Women's Equality Day

2026

- August 26th
- Youth Poster Showcase commemorating voting rights
- Panel discussion with women leaders
- Hands on family activities



Visit Us



1649 El Prado, Suite #3
San Diego, CA 92101

Wednesday -Sunday
10am – 5pm

No fixed admission fee
Suggested minimum donation:
\$10.

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

October 9, 2025 - 3:30 p.m. to 5:00 p.m.

| <u>Members Present</u> | <u>Excused</u> | <u>Staff</u> |
|---|--|--|
| Jeannine Nash Hilary Ward Summer Elliott Samantha Jenkins Elana Levens-Craig Wilford Smith | Destiny Preston Greg McGuire Maurice Borders <u>Absent</u> Jorge Medina Janelle Lopez | Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Jocelyn Salamat, AA, DSCE-CAP Corinne Rodriguez, OA, DSCE- CAP |

- 1. Call to Order:** Meeting called to order by the Chair, Jeannine Nash, at 3:38 pm.
- 2. Roll Call:** 6 members were present; quorum was Achieved. (5 primaries, 1 alternate)
- 3. Acceptance of Agenda:** Hilary motioned to accept agenda; Samantha seconded. All in favor, motion passed.
- 4. Approval of Minutes:** Hilary motioned to accept the September 11, 2025, minutes; Samantha seconded; All in favor, motion passed.
- 5. Public Comments:**
 - No public comments
- 6. Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: The new supervisor is still in the process of getting acquainted with her responsibilities and with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to appoint a CAB member.
 - Public Sector – Seat 5: Application submitted. Applicant shall directly contact the Board of Supervisor's office to follow-up.
 - Private Sector – Seat 8: Application submitted.
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 (Central Region): CAB voted to appoint applicant Cesar Javier to Seat 12 during the June 10th meeting. There is an appointment in process; awaiting availability to meet with CAP Chief for training and information regarding the scope of CAB.
 - Economically Disadvantaged Sector – Seat 7 (North Central Region)

- There are 6 alternate vacancies:
 - Private Sector – Seat 18
 - Private Sector – Seat 23: Pending application from Serene Health IPA.
 - Private Sector – Seat 24
 - Private Sector – Seat 25
 - Economically Disadvantaged Sector – Seat 21 (Central Region)
 - Economically Disadvantaged Sector – Seat 17 (North Central Region)

7. Discussion Item: CAB Outreach and Recruitment Package

- CAB members reviewed the member outreach and recruitment materials for input and requested the following changes:
 - For the LinkedIn Digital Flyer, a CAB member requested that the direct application link be included. CAP staff shared that the Flyer links to the CAP webpage, which provides not only the application link, but also context and requirements for applicants to consider prior to applying for CAB membership. Additionally, the Flyer will be kept clean and simple to draw more attention.
 - For the CAB webpage:
 - Highlight and emphasize the "Join" link for membership applications.
 - Add quick links to information about the Public Sector and Economically Disadvantaged Sector Seats' zip codes.
 - For the Powerpoint slide deck, members requested the following:
 - The text be made more suitable for laypersons.
 - Information be made available detailing the timeline from application to appointment for all sectors of CAB membership.
 - Add information regarding accessibility accommodations (disability, language, etc.).
- A CAB member expressed sentiments about the extent to which CAB members may make an impact as advisory board members.
- A CAB member expressed concerns about making a difference with rural and tribal services.

8. Discussion Item: CAB Presentations

- Discussed having CAP providers such as Dreams for Change (Earned Income Tax Credit Coordination Services) and Communities in Action providers present to CAB.

9. Discussion Item: CAB Nominating Committee (Ad Hoc) – Tabled

10. Action Item: CAB Nominating Committee (Ad Hoc) – Tabled

11. Discussion Item: Equitable Access and Barriers for CAB Applicants – Tabled

12. Discussion Item: Confirmation – Ethics Training Certificate (Org. Std. 5.7) – Tabled

13. Discussion Item: Reminder – Review of Biennial CAB Training Material (Org. Std. 5.8) – Tabled

14. Director Update: Deo Akena

- Deo provided updates; refer to Director's Update document.

15. CAB Chair Update: Jeannine Nash

- No updates.

16. Adjournment - Next Meeting

CAB Minutes

Thursday, October 9, 2025

Page 3 of 3

- Hilary Ward made the motion to adjourn. Jeannine Nash seconded the motion. All in favor, motion carried.
Meeting ended at 5:10 PM.
- The next regular meeting will be on Thursday November 13th, 2025 - In Person at Seville Plaza.



3-12-26

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

February 12, 2026 - 3:30 p.m. to 5:00 p.m.

| | | |
|---|---|---|
| <u>Members Present</u> Wilford Smith Hillary Ward Destiny Preston Elana Levens-Craig Greg McGuire | <u>Excused</u> Maurice Borders Summer Elliott Janelle Lopez | <u>Staff</u> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Corinne Rodriguez, OA, DSCE-CAP |
| <u>Members on Zoom</u> Jeannine Nash | <u>Absent</u> Jorge Medina Samantha Jenkins | |

1. **Call to Order:** Meeting called to order by the secretary, Hillary Ward, at 3:43 pm.
2. **Roll Call:** 5 members were present; quorum was NOT Achieved. (3 primaries & 2 alternates).
3. **Acceptance of Agenda:** No quorum met; therefore, Agenda was not accepted
4. **Approval of Minutes:** No quorum met. therefore, Agenda was not accepted
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: DSCE team has been connecting with D1, providing information as requested.
 - Public Sector – Seat 5: D5 has appointed this seat. DSCE will reach out to the candidate.
 - Private Sector – Seat 8: Clerk has received applications for this seat. DSCE will be following up with candidates.
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 (Central Region) There is ongoing recruitment for this seat.
 - Economically Disadvantaged Sector – Seat 7 (North Central Region)
 - There are 6 alternate vacancies:

CAB Minutes

Thursday, February 12, 2026

Page 2 of 2

- Private Sector – Seat 18
 - Private Sector – Seat 23: Pending application from Serene Health IPA.
 - Private Sector – Seat 24
 - Private Sector – Seat 25
 - Economically Disadvantaged Sector – Seat 21 (Central Region)
 - Economically Disadvantaged Sector – Seat 17 (North Central Region)
- 7. Action Item: Economically disadvantaged seats 10 & 11 Extension**
- Hilary announced retirement effective immediately (2/12/26).
- 8. Discussion Item: CAB Nominating Committee**
- Tabled.
- 9. 2026 Community Needs Assessment Survey Updates**
- DSCE team provided an overview of the timeline and updates related to the agenda. The next meeting will be focused on reviewing the survey tool.
 - Questions from CAB:
 - Is there a promotional flyer with a QR code?
 - Will people be able to enter a gift card opportunity drawing?
- 10. Discussion Item: Result-Oriented Management and Accountability (ROMA) Overview**
- Hermi presented on introduction and overview of ROMA principles.
- 11. Director Updates: Deo Akena**
- Updates were provided to members; refer to the Director's Update document.
- 12. CAB Chair Update: Hillary Ward**
- No updates.
- 13. Adjournment - Next Meeting**
- Hillary Ward made the motion to adjourn. Wilford Smith seconded the motion. All in favor, motion carried. Meeting ended at 4:28 PM.
 - The next regular meeting will be on Thursday, March 12, 2026 - In Person at Seville Plaza.



3-12-26

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

January 8, 2026 - 3:30 p.m. to 5:00 p.m.

| | | |
|---|--|--|
| <u>Members Present</u> Wilford Smith Samantha Jenkins Hilary Ward | <u>Excused</u> Maurice Borders Destiny Preston Elana Levens-Craig Greg McGuire Summer Elliott Janelle Lopez | <u>Staff</u> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Carmelo Mendoza, AA, DSCE- CAP |
| <u>Members on Zoom</u> None | <u>Absent</u> Jorge Medina Jeannine Nash | |

1. **Call to Order:** Meeting called to order by the secretary, Hilary Ward, at 3:43 pm
2. **Roll Call:** 3 members were present; quorum was NOT Achieved. (2 primaries & 1 alternates)
3. **Acceptance of Agenda:** No quorum met; therefore, Agenda was not accepted
4. **Approval of Minutes:** No quorum met; therefore, Agenda was not accepted
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: The new supervisor is still in the process of getting acquainted with her responsibilities and with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to inform them about CAP, and the appointment process.
 - Public Sector – Seat 5: D5 has received applications for this seat.
 - Private Sector – Seat 8: Clerk has received applications for this seat.
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 (Central Region): There is ongoing recruitment for this seat.

CAB Minutes

Thursday, January 8, 2026

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- Economically Disadvantaged Sector – Seat 7 (North Central Region)
- There are 6 alternate vacancies:
 - Private Sector – Seat 18
 - Private Sector – Seat 23: Pending application from Serene Health IPA.
 - Private Sector – Seat 24
 - Private Sector – Seat 25
 - Economically Disadvantaged Sector – Seat 21 (Central Region)
 - Economically Disadvantaged Sector – Seat 17 (North Central Region)
- 7. **Discussion Item: CAB Nominating Committee**
 - Tabled.
- 8. **Action Item: CAB Nominating Committee**
 - Tabled.
- 9. **Information Item: Board Ethics Training and Signed Conflict of Interest Certificate (Organization Standards 5.6)**
- 10. **Discussion Item: CAB Impact and Highlights Presentation**
 - Tabled. However, members opted to have the presentation emailed with February CAB packet
- 11. **Director Updates: Deo Akena**
 - Updates were provided to members; refer to Director's Update document.
- 12. **CAB Chair Update: Hillary Ward**
 - No updates.
- 13. **Adjournment - Next Meeting**
 - Hillary Ward made the motion to adjourn. Wilford Smith seconded the motion. All in favor, motion carried. Meeting ended at 5:02 PM.
 - The next regular meeting will be on Thursday February 12, 2026 - In Person at Seville Plaza.



3-12-26

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

November 13, 2025 - 3:30 p.m. to 5:00 p.m.

| | | |
|---|---|--|
| <u>Members Present</u> Jeannine Nash Summer Elliott Wilford Smith Greg McGuire | <u>Excused</u> Maurice Borders | <u>Staff</u> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Corinne Rodriguez, OA, DSCE- CAP |
| <u>Members on Zoom</u> Hilary Ward Destiny Preston | <u>Absent</u> Jorge Medina Janelle Lopez Elana Levens-Craig Samantha Jenkins | |

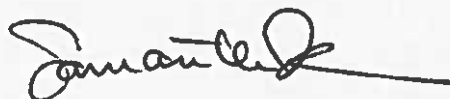
1. **Call to Order:** Meeting called to order by the Chair, Jeannine Nash, at 3:39 pm.
2. **Roll Call:** 4 members were present; quorum was **NOT** Achieved. (2 primaries & 2 alternates). 2 other primary members joined remotely via zoom.
3. **Acceptance of Agenda:** No quorum met; therefore, agenda was not accepted
4. **Approval of Minutes:** No quorum met; therefore, agenda was not accepted
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: The new supervisor is still in the process of getting acquainted with her responsibilities and with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to inform them about CAP, and the appointment process.
 - Public Sector – Seat 5: D5 has received applications for this seat.
 - Private Sector – Seat 8: Clerk has received applications for this seat.
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 (Central Region): There is ongoing recruitment for this seat.
 - Economically Disadvantaged Sector – Seat 7 (North Central Region)

CAB Minutes

Thursday, November 13, 2025

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- There are 6 alternate vacancies:
 - o Private Sector – Seat 18
 - o Private Sector – Seat 23: Pending application from Serene Health IPA.
 - o Private Sector – Seat 24
 - o Private Sector – Seat 25
 - o Economically Disadvantaged Sector – Seat 21 (Central Region)
 - o Economically Disadvantaged Sector – Seat 17 (North Central Region)
- 7. **Discussion Item: Teresa Smith, Ph.D., CEO of Dream for Change- EITC Coalition Services.**
 - Teresa Smith, Ph.D., CEO of Dream for Change joined the meeting and presented an overview of the Earned Income Tax Credit Coalition Services.
 - Teresa shared some of the current opportunities and preparation for the next tax season.
- 8. **Discussion Item: CAB Impact and Highlights**
 - Herminia Ramirez presented on the roles and impacts of CAB
- 9. **Director Updates: Deo Akena**
 - Deo provided updates; refer to Director's Update document.
- 10. **CAB Chair Update: Jeannine Nash**
 - No updates.
- 11. **Adjournment - Next Meeting**
 - Summer Elliot made the motion to adjourn. Jeannine Nash seconded the motion. All in favor, motion carried. Meeting ended at 5:10 PM.
 - The next regular meeting will be on Thursday January 8, 2026 - In Person at Seville Plaza.



3-12-26



COSD CLERK OF THE BOARD
2026 MAR 11 PM1:15

**COUNTY OF SAN DIEGO
ENVIRONMENTAL HEALTH AND QUALITY ADVISORY BOARD MEETING**

**December 17, 2025
8:30 a.m. – 10:00 a.m.
Hybrid
Virtual Meeting/In-person**

| Members Present | Members Absent | Staff Present | Others Present |
|---|-----------------------|---|-----------------------|
| Quinnton Austin Zohir Chowdhury Jesse Conner Scott Snyder Toby Roy Mike Vizzier Laurie Walsh LaRosa Watson Jared Wilson | Cliff Hanna | Ana Becker, DEHQ Joseph Chan, DEHQ JoAnn Cruz, DEHQ Jessica Geiszler, DEHQ Nikos Gurfield, DEHQ Amy Harbert, DEHQ Vivian He, DEHQ Joann Lee, DEHQ Zoraida Moreno, DEHQ Deb Mosley, DEHQ Dolores Scruggs, DEHQ Larry Valenzuela, DEHQ Joey Wyatt, DEHQ | N/A |

- I. CALL TO ORDER**
The meeting was called to order at 8:33 a.m., with six active EHQAB members present.
- II. STATEMENT (JUST CAUSE) AND/OR CONSIDERATION OF A REQUEST TO PARTICIPATE REMOTELY (EMERGENCY CIRCUMSTANCES) BY A BOARD MEMBER (POSSIBLE ACTION, IF APPLICABLE)**
- III. PUBLIC COMMENTS**
There were no comments from the public.
- IV. APPROVAL OF THE MEETING MINUTES – ACTION ITEM**
MOTION TO APPROVE THE October 15, 2025, MINUTES – Board member Wilson, 2nd Board member, Snyder.
ALL IN FAVOR – 6-0-0
- V. 2025 EHQAB ANNUAL REPORT - ACTION ITEM (ITEM CONTINUED TO JAN 2026 MEETING)**
Amy Harbert, Director of Environmental Health and Quality and Deborah Mosley, Deputy

The draft 2025 EHQAB Annual Report was discussed. Revisions will be made based on the comments and feedback that were received. An updated draft report will be emailed to members prior to the January meeting with the objective of having the 2025 EHQAB Annual Report finalized and acted upon during the January 2026 meeting. Local code requires the EHQAB Annual Report to be distributed to the Board of Supervisors by January 31st of each year.

Board members provided comments and asked questions regarding regulatory agency with authority for air monitoring; environmental justice with a focus on underserved neighborhoods; process streamlining and innovation to improve cost efficiency and minimize fees; access to water-related

information; potential use of artificial intelligence to support the future workforce; awards and recognition opportunities; waste reduction and sustainability efforts, including source reduction; stormwater management; clarification of vacancies and appointments; boil water advisories; and the housing program.

VI. UPDATES FROM THE DEHQ EXECUTIVE OFFICE – INFORMATIONAL ITEM

Amy Harbert, Director of Environmental Health and Quality

- **Announcements**

Steven Tamayo, Deputy Director, will be joining the Land Use and Environment Group's Executive (LUEG) Office team to serve in temporary acting assignment as Group Finance Director from December 19, 2025 – April 30, 2026.

Vivian He, Chief of Finance, will serve as Acting Deputy Director for DEHQ and will oversee the department's finance and information technology programs from December 19, 2025 – April 30, 2026.

- **2025 EHQAB Draft Meeting Topic Calendar ideas**

The draft 2026 EHQAB presentation topics were discussed. A follow-up draft calendar will be distributed prior to the January meeting. Requests for 2026 presentations included:

- Vector Control Lab
- TJR to organize a panel to include other local, state and federal agencies working on this issue
- Public Works - recycling
- Food borne illness response process

- **May 20, 2026, Meeting Date**

DEHQ staff have a San Diego County Board of Supervisors meeting conflict with the May 2026 EHQAB Board meeting date and need to make an adjustment. A poll will be distributed to EHQAB Board Members for May 13 and May 27, 2026, to determine which date works best for the majority of the group to replace the previously scheduled May 20, 2026, meeting.

- **2025 Chair/Vice Chair Appointment to vote in January**

The board took action and voted to elect Scott Snyder as Chair.

MOTION TO APPROVE THE Chair for Appointment – Board member Wilson 2nd Board member, Chowdhury.

ALL IN FAVOR – 9-0-0

The board took action and voted to elect LaRosa Watson as Vice Chair.

MOTION TO APPROVE THE Vice Chair for Appointment – Board member Roy 2nd Board member, Chowdhury.

ALL IN FAVOR – 9-0-0

- **Program Updates (DEHQ Chiefs/Program Coordinator)**

- Hazardous Materials Division Updates, Zoraida Moreno
 - CUPA evaluation begins January 2026
- Community Health Division updates, Nikos Gurfield
 - West Nile virus investigations, including travel-related cases of mosquito-borne illnesses

VII. ADJOURNMENT – 9:49 A.M.

MOTION TO ADJOURN – Board member Watson, 2nd Board member Vizzier.

ALL IN FAVOR – 8-0-0

Next meeting will be held Wednesday, January 21, 2026, 8:30 a.m. – 10:00 a.m.

5530 Overland Avenue
2nd Floor, Conference Rooms 241 & 242
San Diego, CA 92123

COUNTY OF SAN DIEGO
DEPARTMENT OF PARKS AND RECREATION
JESS MARTIN PARK ADVISORY COMMITTEE

Regular Meeting Minutes
Monday, February 2, 2026 — 4:00 PM
Location: Julian Library

1. Call to Order

Chair Mike Charlonne called the meeting to order at 4:01 PM.

Committee Members Present:

- Mike Charlonne — Chair
- Richard Loomis — Secretary
- Brandon Fender — Member
- Carmen Longoria — Member (Late Arrival)

Committee Members Absent:

- Allisun Kraemer — Vice Chair

County Staff Present:

- Matt Sanford — Region Manager, County Parks
- Carlos Hinojosa — Supervising Ranger
- Luke Taylor — Park Project Manager
- Riley DeWitt — Park Project Manager

2. Approval of February 2, 2026 Agenda

The agenda was approved with corrections. Next meeting scheduled for April 6, 2026, 4:00 PM, Julian Library.

3. Introductions and Announcements

Introductions were made by committee members and County staff.

4. Public Comment: Non-Agenda Items

No public comment.

5. Approval of December 1, 2025 Minutes

Minutes were reviewed.

6. Park Update — Matt Sanford / Riley DeWitt / Luke Taylor / Carlos Hinojosa

- Little League Opening Day scheduled for March 7
- Pitcher's mound needs to be rebuilt
- Possible use of a water buffalo discussed
- Chair requested a more permanent water fountain between the two large baseball fields
- Carlos Hinojosa to follow up
- Water usage will need to be monitored due to Julian Water District constraints
- Carmen Longoria verbally resigned from the board

7. Monthly Park Maintenance Fund Budget Update

Budget balance reported at approximately \$46,992 as of January 31, 2026.

8. Wellhead Tank and Landscape Tie-In Update

- Water system improvements progressing
- New well approved for potable use
- Sanitization and testing planned
- State Water Board approval required

9. Basketball Half-Court / Pickleball Court Update

County staff presented a draft concept design for a shared half basketball / pickleball court. The design includes shared striping, benches, trash receptacles, and storage for portable pickleball nets. Design constraints exist due to SDG&E pole and ground wire, limiting expansion.

Current Project Timeline

- Winter 2025–2026 — Design phase
- Spring 2026 — Preparation of bid documents; bid and award
- Summer 2026 — Construction

Although design is expected to be completed soon, staff noted additional steps including bidding and environmental review (bird nesting season) prior to construction.

Color Discussion

- Initial concept colors were blue and green
- Suggestion made to use Julian High School colors (maroon and gold) to align with community branding
- Concern raised regarding visibility of lines

Action Item

- Staff will consult designers and provide mockups
- Committee will vote on colors at next meeting

Pickleball Usage Discussion

- Portable nets will likely be stored in a lockable storage container
- Usage rules may be determined after observing demand

Possible Future Considerations

- Scheduled use times
- Posted usage guidelines

Community Input

- Pickleball is popular locally, particularly at Julian High School courts
- Saturday mornings currently show peak usage
- Committee agreed shared court will likely see strong community demand

Additional Discussion

- Two pickleball courts will not fit due to space constraints

Storage Options Discussed

- Steel storage container near court (preferred)
- Existing shed near skate park (less convenient)

Next Steps

- Staff to finalize design and confirm colors
- Committee to vote on colors at next meeting
- Usage guidelines to be considered after construction and observed demand

10. Possible Off-Leash Area

Potential locations discussed including adjacent parcel and water district property.

11. Proposed Next Meeting Date and Location

Monday, April 6, 2026 — 4:00 PM

Julian Library

Adjournment

Meeting adjourned at 4:38 PM.

Submitted by:

Richard Loomis, Secretary

Jess Martin Park Advisory Committee

Mike Charlonne — Chair

Allison Kraemer — Vice Chair

Richard Loomis — Secretary

Brandon Fender — Member



| |
|---|
| Past Grand Jurors Association Implementation Review Committee |
| Cheryl Converse-Rath – Chair Patricia Larkin – Vice Chair Skip Kruszona Judith Nurse Lixya Preston de Silva Melvyn Stein Susan Tostado-Pope |

COUNTY OF SAN DIEGO
PAST GRAND JURORS ASSOCIATION
IMPLEMENTATION REVIEW COMMITTEE

COSD CLERK OF THE BOARD
 2026 MAR 16 PM 12:25

MINUTES
Regular Meeting of Wednesday, February 4, 2026, 9:30 a.m.
County Administration Center, Room 402A
1600 Pacific Highway, San Diego, California

I. Call to Order and Pledge of Allegiance

Chair Cheryl Converse-Rath called the meeting to order at 9:30 a.m.

Present: Skip Kruszona, Melvyn Stein, Cheryl Converse-Rath, Lixya Preston de Silva, Patricia Larkin, Susan Tostado-Pope, Judith Nurse

Absent: N/A

Present PGJAIRC members and meeting attendees said the Pledge of Allegiance.

II. Approval of Meeting Minutes

January 7, 2026, regular meeting minutes were approved.

III. New Business

Fire Country – Forging a United Defense in the Backcountry

The PGJAIRC received an update from Jeff Collins, Director of County Fire. See details below:

Recommendation R1: Explore consolidation of additional willing FPDs to improve overall efficiency and community safety

- Per County Fire Director, Jeff Collins, this recommendation requires further analysis. Consolidation would require district-initiated LAFCO action and Board approval. The County cannot initiate action on behalf of other agencies.

Recommendation R2: Lead an effort with current FPDs to standardize defensible space requirements and controlled burn permitting across the unincorporated areas

- Per County Fire, this recommendation requires further analysis. Fire code is updated every 3 years. County Fire convenes fire marshals to promote consistency; however, each fire district must determine its own actions. Majority of fire districts chose not to consolidate. County Fire will continue to promote consistency through the group.

Recommendation R3: Increase cooperation with FPDs (and their respective fire safety councils) to maximize opportunities for homeowners and communities to meet wildfire hardening standards, receive home inspections, and enhance access to fire insurance

- Per County Fire, this recommendation requires further analysis. Insurance authority lies outside County control. County Fire will engage districts on home hardening and inspections; however, districts decide on implementation. County Fire will continue promoting access to voluntary programs like free home assessments, defensible space help, and community chipping. Grant-funded assistance will be used to support homeowners facing barriers.

IV. **Old Business**
None

V. **Chair Report**
None

VI. **Public Input**
None

VII. **Staff Report**
None

VIII. **Adjourn**
Meeting adjourned at 10:30 a.m.

Changes to this agenda will be posted at the County of San Diego Clerk of the Board Office and outside the South Entrance of the First Floor of the County Administration Center (1600 Pacific Highway) at least 72 hours prior to the scheduled meeting.