

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, NOVEMBER 18, 2025**

**MINUTE ORDER NO. 13**

**SUBJECT: SECOND CONSIDERATION AND ADOPTION OF ORDINANCES:  
SUNSET REVIEW OF BOARD OF SUPERVISORS POLICIES AND COUNTY  
ADMINISTRATIVE CODE PROVISIONS ASSIGNED TO THE FINANCE AND  
GENERAL GOVERNMENT GROUP (11/4/25 - FIRST READING;  
11/18/25 - SECOND READING, UNLESS THE ORDINANCES ARE MODIFIED  
ON SECOND READING) (DISTRICTS: ALL)**

**OVERVIEW**

On November 4, 2025 (06), the Board of Supervisors took action to further consider and adopt the Ordinances on November 18, 2025.

In accordance with Board of Supervisors (Board) Policy A-76, Sunset Review Process and as required by California Government Code, the Finance and General Government Group (FG3) periodically reviews certain Board Policies, provisions of the San Diego County Code of Administrative Ordinances (Administrative Code), and provisions of the San Diego County Code of Regulatory Ordinances (Regulatory Code) to ensure that they reflect current Board standards and practices. FG3 also reviews for any changes in laws, policies, or regulations that govern County departmental operations and services and recommends amendments accordingly.

On November 4, 2025 (6), the Board approved staff recommendations to: 1.) determine that no amendments are necessary to certain policies and code provisions; 2.) sunset B-66, Procurement of Products and Services from Other Governmental Agencies (OGAs), including the California Prison Industry Authority (PIA); and 3.) determine that amendments are necessary to certain code provisions.

Today's requested action is to further consider and adopt the ordinances (second reading) that amend certain administrative codes, which the Board approved introduction (first reading) on November 4, 2025 (6). If the proposed ordinances are altered on November 18, 2025, then on that date a subsequent meeting date will be selected for the ordinances' adoption.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Submit the Ordinances for further Board consideration and adoption (Second Reading):

**AN ORDINANCE AMENDING ARTICLE III OF THE SAN DIEGO COUNTY  
ADMINISTRATIVE CODE, SECTIONS 73-73.2**

**AN ORDINANCE AMENDING ARTICLE IIIk OF THE SAN DIEGO COUNTY  
ADMINISTRATIVE CODE, SECTIONS 84-84.18**

2. Approve the sunset review date of December 31, 2032 for the above-mentioned Administrative Code Sections, unless an earlier review is required by law.

## **EQUITY IMPACT STATEMENT**

The County of San Diego's policies and code provisions impact residents of the county. In the review of them, staff considered and accounted for impacts on all communities. In addition, the recommended amendments to policies and code provisions before the Board ensure the use of inclusive language, specifically person-first language in Article IIIk of the San Diego County Administrative Code, Sections 84-84.18. This article establishes an Affirmative Action Program to require vendors of the County, and their subcontractors, to take affirmative action to improve employment of persons with disabilities in their work forces. This aligns with the strategic initiative of equity as it advances opportunities for economic growth and development to all individuals and the community.

## **SUSTAINABILITY IMPACT STATEMENT**

County of San Diego (County) staff reviewed and, where necessary, is recommending amendments to existing policies and code provisions in alignment with our current County sustainability goals and practices. The recommendations before the Board include updates to Board Policies that incorporate the goal of proper use of County resources to increase efficiency.

## **FISCAL IMPACT**

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

If approved, the update of person-first language in Article IIIk of the San Diego County Administrative Code, Sections 84-84.18 will have a positive impact on the business community demonstrating inclusivity. The addition of the Director of Public Works to the definition of the term "Director" expands the scope of vendors and subcontractors implementing this program. The update in the authority threshold in Article III, Sec. 73-73.2 will make the acquisition process more streamlined for an entity selling or donating their property to the County.

## **ACTION:**

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent, adopting Ordinance No. 10962 (N.S), entitled: AN ORDINANCE AMENDING ARTICLE III OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, SECTIONS 73-73.2; and, Ordinance No. 10963 (N.S), entitled: AN ORDINANCE AMENDING ARTICLE IIIk OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, SECTIONS 84-84.18.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



**Signed**  
by Andrew Potter